

LCMS

Eutychus Gathering Grant

Grant Application

Submit your grant application on line.

Submit attachments for the projects to:

National LCMS Youth Gathering Grants Project
 LCMS Youth Ministry Office
 1333 South Kirkwood Road
 St. Louis, MO 63122

Incomplete applications and those not following the above directions may be disqualified and returned to the applicant. Such proposals may be reworked and resubmitted.

Application Directions

1. Grant applications should be submitted online to the LCMS Youth Ministry Office.
2. Read through all the questions before beginning your grant application.
3. **NOTE:** Manage well the length of your answers. “Maximum characters” includes spaces between words.
4. Bulleted responses are preferable to paragraphs. Applications with answers over the required length will be disqualified.
5. **NOTE:** Submit the completed application online. Be sure to provide additional required attachments as indicated and mail to the LCMS Youth Ministry Office. Be sure the project name is indicated on all attachments.

Program/Project Overview

- Title of your program/project for which you are submitting this grant request
- Youth Group or organization/project name
- Youth Group congregation(s)
- Lead congregation address
- Congregation city, state, zip
- Primary project contact person
- Contact phone numbers (work, home, cell)



The Lutheran Church—Missouri Synod
 1333 S. Kirkwood Road, St. Louis, MO 63122-7295
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- Email
- Briefly describe your youth group's mission and current programs (No more than a maximum 2,000 characters – approximately 300 words)
- Describe how youth were involved in planning this project and/or will be involved in the implementation of the project, if applicable. How will youth take leadership roles? (Maximum 1,000 characters – approximately 150 words)
- Total project cost
- Amount you are requesting from the 2010 Eutychus Youth Outreach project (Minimum: \$250; Average: \$1,000; Maximum: \$5,000)

Program/Project Detail

- Describe the project for which you are seeking funds and the time period in which the funds will be used. Please identify whether this is a new or existing program. (Maximum 2,000 characters – approximately 300 words)
- Describe the need or opportunity you are trying to address. Discuss how the proposed work will contribute to address the need or opportunity. Include information about how the need or opportunity was identified and how the method to address it was chosen. (Maximum 2,000 characters – approximately 300 words)
- Describe the target youth population and the estimated number of people who will be involved in and served by the project, both directly and indirectly. (Maximum 1,500 characters – approximately 220 words)
- Describe how this project reaches out to un-churched or marginally-church youth in your neighborhood or community. (Maximum 1,000 characters – approximately 150 words)
- Identify the specific objectives and specific, measurable goals of the project, including any benefits that are anticipated. (Maximum 1,500 characters – approximately 220 words)
- Describe how you will measure success and the benefits it will provide. (Maximum 1,500 characters – approximately 220 words)
- Identify any other organizations you are collaborating with on this project and provide contact information. (Maximum 1,500 characters – approximately 220 words)
- Please provide any other information necessary to better understand your proposal and its anticipated outcomes. (Maximum 1,500 characters – approximately 200 words)



Program/Project Budget

1. Income sources, including cash and in-kind contributions (labor, goods and supplies that are donated). Note how much income has been secured or committed.
2. Expenses, such as personnel, contract services, travel, equipment and supplies. Identify specifically what expenses will be covered by the funds from the Gathering Grant program.
3. Total income from all sources and anticipated total expense
4. Grant percentage of total budget.

Budget Narrative

Provide any explanatory information that would help us understand your project budget, including description of in-kind donations, explanation of specific budget items and how the amount of specific items was calculated or determined. (Maximum 500 characters – approximately 75 words)

Additional attachments:

- Provide a current list of your organization's or congregation's youth board members with contact information
- Provide a list of key church staff and other leadership and describe their positions relative to the program/project. Include staff/contacts at any church involved in your project.
- **COVER LETTER:** Include a cover letter, one page maximum, that contains the following:
 - a) Paragraph 1: A summary of the project
 - b) Paragraph 2: Needs address by the project
 - c) Paragraph 3: Ability of your group to carry out the project
 - d) Additional paragraphs: How the project's success will be measured; congregational support for the project, community groups you are collaborating with; etc.

* Attached with this application, a letter on church letterhead (one page maximum) from your congregation's pastor, endorsing the proposal and expressing the congregation's support for the program/project.



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